



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: RM-5

August 3, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#17 AUGUST 3, 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**NORTH COUNTY
CHANGEABLE MESSAGE SIGN PROJECT
AWARD OF CONSULTANT SERVICES AGREEMENT
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

**CIO RECOMMENDATION: APPROVE (X) APPROVE WITH MODIFICATION ()
DISAPPROVE ()**

SUBJECT

This action is to approve and authorize the Director of Public Works or her designee to execute a Consultant Services Agreement with Iteris, Inc., for a not-to-exceed fee of \$220,000 to analyze the existing changeable message sign system and prepare plans, specifications, estimates, and provide construction assistance services for the installation of five new changeable message signs in the unincorporated North County area of the County of Los Angeles. The agreement will be financed with Los Angeles County Metropolitan Transportation Authority Grant Funds and matching County funds.

Pam

IT IS RECOMMENDED THAT YOUR BOARD:

1. Award and authorize the Director of Public Works or her designee to execute a Consultant Services Agreement with Iteris, Inc., to analyze the existing changeable message sign system and prepare plans, specifications, estimates, and provide construction assistance services for the installation of five new changeable message signs in the unincorporated North County area of the County of Los Angeles, and to establish the effective date following your Board's approval. The agreement will be for a not-to-exceed fee of \$220,000 to be financed with Los Angeles County Metropolitan Transportation Authority Grant Funds and matching County funds.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to obtain consultant services to analyze the existing changeable message sign (CMS) system and prepare plans, specifications, and estimates for the installation of five new changeable message signs in the unincorporated North County area of the County of Los Angeles (County). The analysis will involve a thorough investigation of the existing CMS system and will address compatibility and operational issues associated with the original CMS installations. A report will be generated, which will summarize the existing conditions and recommend improvements to address problems at the existing CMS locations. This analysis will also include a recommendation on contracting for the installation of signs, specifically whether the CMS control software will be a separate contract or incorporated into the construction contract package.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 2). The project will provide improved infrastructure and will enhance the quality of life in the affected communities.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The recommended Consultant Services Agreement is for a not-to-exceed fee of \$220,000. The estimated cost to complete this project is \$200,000, plus \$20,000 for unforeseen additional work that may arise during progress of the work.

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The Los Angeles County Metropolitan Transportation Authority will reimburse approximately 74 percent of the cost from the 1999 Call for Projects Proposition C Discretionary Grant Funds for the North County Traffic Forum. The remaining 26 percent will be financed with the County's Proposition C Local Return funds. Funding for this project is included in the Fiscal Year 2010-11 Proposition C Local Return Fund Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The term of this contract will commence upon issuance of the Notice to Proceed by the Director or her designee and shall terminate on the date the work is accepted by the County.

The contract contains the County's standard provisions regarding contractor obligations and is in compliance with all Board, Chief Executive Office (CEO), Chief Information Office and County Counsel requirements.

The County's Chief Information Officer recommends approval of the Contract (Enclosed).

The contract is not subject to the County's Living Wage Ordinance (Los Angeles County Code Chapter 2.201) because the services are of a technical nature.

A standard agreement in the form previously approved by County Counsel will be used. The CEO's Risk Management Office has approved the insurance coverage, indemnification, and liability provisions included in the contract.

When construction documents and jurisdictional approvals are completed, tentatively scheduled for December 2010, the Department of Public Works (Public Works) will return to your Board to adopt plans, specifications, and advertise for bids to construct the project.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b)(5) of the State of California Environmental Quality Act (CEQA) Guidelines, execution of the agreement to prepare plans, specifications, estimates, and provide construction inspection assistance services will not cause a physical change in the environment, therefore, does not constitute a project and, hence, is not subject to the requirements of CEQA. Appropriate environmental documents will be prepared when a project developed under this agreement is brought to your Board.

CONTRACTING PROCESS

On February 2, 2009, Public Works issued Requests for Proposals to 39 firms to select a firm best qualified to provide an analysis of the existing CMS system and the preparation of plans, specifications, and estimates for the construction of five new CMS systems. An evaluation committee, consisting of Public Works engineering staff, evaluated proposals from six firms. These evaluations were based on technical expertise, proposed work plans, experience, personnel qualifications, and an understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on the review and evaluation of these proposals, the committee selected Iteris Inc., as the consultant for this project. The negotiated fees have been reviewed by Public Works and are considered reasonable for the services provided.

Participation by Community Business Enterprise (CBE) in the project and the requirement that consultants demonstrate their good faith effort to utilize CBE are encouraged through Public Works' CBE Outreach Program.

Iteris Inc., is aware of Public Works' CBE Outreach Program, and their proposed CBE participation is on file with Public Works.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended agreement, as this agreement is for non-Proposition A services.

As requested by your Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with Public Works, the Request for Proposal to develop the select list of qualified consultants was posted on the Doing Business With Us website. Enclosed is a copy of the website posting for your reference.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

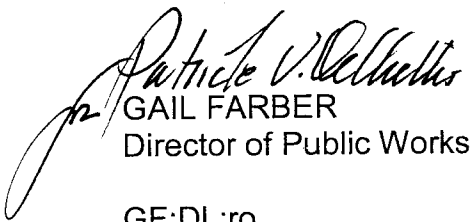
There is no impact on other current County services or projects.

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CONCLUSION

Please return one adopted copy of this letter to Public Works, Road Maintenance Division.

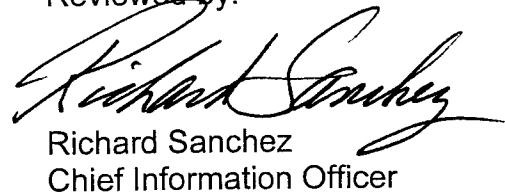
Respectfully submitted,


GAIL FARBER
Director of Public Works

GF:DL:ro

Enclosure

Reviewed by:


Richard Sanchez
Chief Information Officer

c: Chief Executive Office
Chief Information Office
County Counsel
Department of Public Social Services (GAIN and GROW Program)

Award information has not been added at this time.

Bid Information

Bid Number : AED0000037

Bid Title : Consultant Design Services for the North County Changeable Message Signs Project

Bid Type : Service

Department : Public Works

Commodity : ENGINEERING - CIVIL

Open Date : 2/2/2009

Closing Date : 3/19/2009 5:00 PM

Notice of Intent to Award : [View Detail](#)

Bid Amount : N/A

Bid Download : Not Available

Bid Description : The Department of Public Works is requesting proposals from qualified firms to provide consultant design services for the North County Changeable Message Signs Project located in Los Angeles County, CA.

The scope of services for the project includes, but is not limited to, the following: project management; review of existing conditions/requirements development; system analysis and recommendations; plans, specifications, and estimates preparation; software requirements; and construction oversight/assistance.

Requests for copies of the RFP and/or questions regarding the project should be directed to the contact listed below.

3/2/09, Notice to Proposers A answers questions from consultants, provides additional project information, and extends the submittal deadline.

Contact Name : Grace Stohs

Contact Phone# : (626) 979-5311 Ext: fax

Contact Email : gstohs@dpw.lacounty.gov

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